

Burnt River School District

REQUEST FOR PROPOSAL (RFP)

Request For Proposal For Removal Of Concrete Floor And Soil Down To Leaking Water Pipe, Removal And Repair Of Cracked Or Broken Water Pipe. Water Pipe Is A Fresh Water 3" Schedule 40 Steel Pipe That Was Installed During Original Building Construction In 1964.

Request For Proposal To Repair Floor After Plumbers Have Completed Pipe Repair To Water System. Concrete Floor Will Need To Be Re-poured In An Area Of Approximately 90 Sq/ft And New Tile Will Need To Be Installed On The 90sq/ft.

FRESH WATER PLUMBING LEAK

Burnt River School District

201 S. 1st Avenue

Unity, Oregon 97884

Phone: 541-446-3466 | Fax: 541-446-3481

Lou.lyon@burntriver.k12.or.us

Prepared By: Lou Lyon

Date: September 30, 2020

REQUEST FOR PROPOSAL
FRESH WATER PLUMBING LEAK
Unity - Oregon

PROPOSAL SUBMISSION DEADLINE: October 9, 2020, 5:00 PM

BIDDERS' MEETING: October 6, 2020

QUESTION SUBMISSION DEADLINE: October 8, 2020

Questions can be submitted prior to the Bidders' Meeting on October 6, 2020; however, no answers will be provided and/or circulated prior to that date.

Questions may be submitted in written form to:

Contact Name: Lou Lyon
Contact Address: 201 S 1st Street
Unity, Oregon 97884
Telephone Number: 5414463466
Email Address: Lou.lyon@burntriver.k12.or.us

INTRODUCTION

Burnt River School District invites and welcomes proposals for their Fresh Water Plumbing Leak project. Based on your previous work experience, your firm has been selected to receive this RFP and is invited to submit a proposal. Please take the time to carefully read and become familiar with the proposal requirements. All proposals submitted for consideration must be received by the time specified above under the "PROPOSAL SUBMISSION DEADLINE."

BIDDERS SHOULD NOTE THAT ANY AND ALL WORK INTENDED TO BE SUBCONTRACTED AS PART OF THE BID SUBMITTAL MUST BE ACCOMPANIED BY BACKGROUND MATERIALS AND REFERENCES FOR PROPOSED SUBCONTRACTOR(S) – NO EXCEPTIONS.

PROJECT AND LOCATION

The project associated with this RFP is or shall be located at 201 S. 1st Avenue, Unity, Oregon 97884.

PROJECT MANAGER CONTACT INFORMATION

The following individual(s) are the assigned contacts for the following:

For questions or information regarding All project aspects, contact:

Name: Nate Vogt
Title: Facilities Manager
Phone: 541-446-3466
Fax: 541-446-3581

Email: Nathan.vogt@burntriver.k12.or.us

For questions or information regarding All finances associated with project, contact:

Name: Lou Lyon

Title: Superintendent

Phone: 541-446-3466

Fax: 541-446-3581

Email: Lou.lyon@burntriver.k12.or.us

PROJECT OBJECTIVE

The objective and ultimate goal for this project is removal of concrete floor and soil down to leaking water pipe, removal and repair of cracked or broken water pipe. water pipe is a fresh water 3" schedule 40 steel pipe that was installed during original building construction in 1964; replacement of concrete.

timeline urgent

PROJECT SCOPE AND SPECIFICATIONS

The Project Scope and Specification are:

RE: Fresh Water Pipe Repair Scope

Project scope:

Urgent need for repair- as soon as possible.

Asbestos Tile abatement must occur prior to start date.

Burnt River School District desires to keep school open during the repair process to mitigate disruption of instruction, so weekend work may apply.

SCHEDULED TIMELINE

The following timeline has been established to ensure that our project objective is achieved; however, the following project timeline shall be subject to change when deemed necessary by management.

MILESTONE**DATE**

Removal of concrete floor and soil down to leaking water pipe, removal and repair of cracked or broken water pipe. Water pipe is a fresh water 3" schedule 40 steel pipe that was installed during original building construction in 1964.:

October 15, 2020

PROPOSAL BIDDING REQUIREMENTS**PROJECT PROPOSAL EXPECTATIONS**

Burnt River School District shall award the contract to the proposal that best accommodates the various project requirements. Burnt River School District reserves the right to: (i) award any contract prior to the proposal deadline or prior to the receipt of all proposals, (ii) award the contract to more than one Bidder, and (iii) refuse any proposal or contract.

DEADLINE TO SUBMIT PROPOSAL

All proposals must be received by Burnt River School District no later than 5:00 PM on October 9, 2020 for consideration in the project proposal selection process.

PROPOSAL SELECTION CRITERIA

Only those proposals received by the stated deadline will be considered. All proposals, submitted by the deadline, will be reviewed and evaluated based upon information provided in the submitted proposal. In addition, consideration will be given to cost and performance projections. Furthermore, the following criteria will be given considerable weight in the proposal selection process:

1. Proposals received by the stipulated deadline must be in the correct format.
2. Bidder's alleged performance effectiveness of their proposal's solution.
3. Bidder's performance history and alleged ability to timely deliver proposed services.
4. Bidder's ability to provide and deliver qualified personnel having the knowledge and skills required to effectively and efficiently execute proposed services.
5. Overall cost effectiveness of the proposal.

Burnt River School District reserves the right to cancel, suspend, and/or discontinue any proposal at any time, without obligation or notice to the proposing bidder.

PROPOSAL SUBMISSION FORMAT

The following is a list of information that the Bidder should include in their proposal submission:

Summary of Bidder Background

1. Bidder's Name(s)
2. Bidder's Address
3. Bidder's Contact Information (and preferred method of communication)
4. Legal Formation of Bidder (e.g. sole proprietor, partnership, corporation)
5. Date Bidder's Company was Formed
6. Description of Bidder's company in terms of size, range and types of services offered and

clientele.

7. Bidder's principal officers (e.g. President, Chairman, Vice President(s), Secretary, Chief Operating Officer, Chief Financial Officer, General Managers) and length of time each officer has performed in his/her field of expertise.
8. Bidder's Federal Employee Identification Number (FEIN)
9. Evidence of legal authority to conduct business in Oregon (e.g. business license number).
10. Evidence of established track record for providing services and/or deliverables that are the subject of this proposal.
11. Organization chart showing key personnel that would provide services to Burnt River School District

Financial Information

- State whether the Bidder or its parent company (if any) has ever filed for bankruptcy or any form of reorganization under the bankruptcy code.
- State whether the Bidder or its parent company (if any) has ever received any sanctions or is currently under investigation by any regulatory or governmental body.

Proposed Outcome

- Summary of timeline and work to be completed.

Equipment or Service

- List any and all equipment or services required for this proposed project and the number of each.
- Detailed estimated cost for each piece of equipment or service.
- List any or equipment or services required of a subcontractor, along with a brief explanation.
- List any accommodation, services, or space required from Burnt River School District, along with a brief explanation.

Cost Proposal Summary and Breakdown

- A detailed list of any and all expected costs or expenses related to the proposed project.
- Summary and explanation of any other contributing expenses to the total cost.
- Brief summary of the total cost of the proposal.

Licensing and Bonding

- Provide details of licenses and bonds (if any) for any proposed services that the bidder/contractor may plan on providing for this project.

Insurance

- Details of any liability or other insurance provided with regard to the staff or project.